REGIONAL PROGRAMMES – PROGRESS REPORTING PACK

Progress Reporting – As per the requirements of the Agreement

This template has been provided for the purpose of meeting Your Progress Report reporting requirements under the Deed of Agreement (the Agreement). Funding recipients are required to prepare reports using this template.

Definition of Authorised Person

A person within the organisation who can legally enter the organisation into agreements or contracts.

Submitting reports

Please submit reports by email to @infrastructure.gov.au, attaching any evidence of progress such as photographs and copies of promotional materials as appropriate.
### REGIONAL PROGRAMMES – PROGRESS REPORTING PACK –
LONG-FORM AGREEMENT

**Programme Name:** Community Development Grants  
**Proponent Name:** Paper Australia Pty Ltd trading as Australian Paper  
**Project Name:** Energy from Waste Planning and Development  
**ID number:** CDG805  
**Due Date:** 30 November 2017

### CURRENT AND FUTURE MILESTONES TO BE MET

<table>
<thead>
<tr>
<th>Milestone Number</th>
<th>Milestone Description (please list all milestone elements)</th>
<th>Date due</th>
<th>Date achieved</th>
<th>If the milestone is not achieved please provide details of any mitigation strategies including what is causing the delay, when you expect to complete the next milestone and how you are addressing the delay. Also, what impact, if any, this is likely to have on your achievement of your future Milestones If you have not been able to achieve the Milestone element, refer to Question 2.</th>
<th>Detail the evidence you have provided with this report to demonstrate achievement of each individual Milestone element (e.g. photos, approvals, permits, contracts. Note: all photos need to be labelled and dated).</th>
</tr>
</thead>
</table>
| 1                | Evidence acceptable to the Commonwealth that the following have been achieved:  
• confirmation of partner funding; and  
• confirmation of final costs. | 31 October 2017  
31 October 2017 | 31 October 2017  
31 October 2017 | This Feasibility Study has a staged approach for the contract engagement related to various | Attachment 1: Commonwealth and State Governments joint media release on Co-funding for Energy from Waste Feasibility Study.  
Attachment 2: CDG805 Executed Agreement Annexure B commits Paper Australia to direct financial contribution.  
Attachment 3: Executed Purchase Orders |

Appendix 4 Progress Report Pack July 2016
REGIONAL PROGRAMMES – PROGRESS REPORTING PACK –
LONG-FORM AGREEMENT

<table>
<thead>
<tr>
<th>Stages</th>
<th>These subsequent stages require assessment and definition during prior stages.</th>
</tr>
</thead>
</table>

Appendix 4 Progress Report Pack July 2016
1. Provide an update on the Activity/project.

2. If you have not been able to achieve the Milestone element advise status and mitigation strategies in place for the project to be brought back onto schedule. Also report if the delay is likely to impact on the completion date for the Activity and Project.

   The development of the Milestone “confirmation of final costs.” is usually based on a full and final construction price. As this project seeks to study and assess the following: planning, design, costing and approvals it is by its nature a sequential process with many steps requiring the completion of prior steps. Without the future subsequent steps fully defined the costs cannot be finalised and all contracts cannot be executed.

   The delay in this milestone is unlikely to impact the completion date of the activity.

   At this time it is expected that final costs will be confirmed by the March deadline prior to the first grant instalment.

3. Have you obtained the in-kind contributions as outlined in Annexure B of the Agreement?
   If NO: why not?

   Australian Paper has committed to the in kind contribution as described in CDG805 Executed Agreement Annexure B to a value of [$47G]. Internal resources have been allocated to the project including, but not limited to, engineers, communication specialists, accountants and project managers.

   The in-kind contribution is progressing as planned.
# Statement of Receipts and Expenditure

**CDG Grant Funding (Only)**

For the period: **Date of first expenditure: 20/9/17** to **Reporting date: 31/10/2017**

<table>
<thead>
<tr>
<th>Receipts</th>
<th>$'s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Programme Funding received to date</td>
<td>0</td>
</tr>
<tr>
<td>Interest on Programme Funds (1)</td>
<td>0</td>
</tr>
</tbody>
</table>

**Total receipts:**

<table>
<thead>
<tr>
<th>Cost Items as per the Activity Budget in Annexure B of the Agreement</th>
<th>Budgeted Expenditure for the Activity as per the Activity Budget at Annexure B of the Agreement $</th>
<th>Committed Expenditure (2) GST exclusive $</th>
<th>Actual Expenditure (3) GST exclusive $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning and design</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total, expenditure + commitments:**

| Balance, Programme funds on hand (A-(B+C))                           |                                               |                                          |                                        |

(1) **Interest on Grant Funds**: Any interest received in your separate bank account or an appropriate allocation. If no programme funds have been received or no interest has been applied, then this area should be 0.

(2) **Committed Expenditure**: A commitment includes any unpaid invoices or purchase orders issued for the purchase of items for the project or activity where the goods have been delivered i.e. (any bills received but not paid). It also includes unpaid invoices due under building contracts with a fixed schedule of payment dates for this reporting period.

(3) **Actual Expenditure**: Report payments made in the “Actual Expenditure” column.

**NOTE** Report all receipts and expenditure as GST exclusive.

I am a person authorised to sign this Certification on behalf of my organisation; and the information provided is complete and correct.

Name: __Peter Williams_________ Signed: ________________

Title: __Chief Operating Officer_______ Date: ____30/11/17_______

*This Certification is to be signed by the Chief Executive Officer, General Manager, or a person authorised by your organisation to complete and submit this form on their behalf.*
## Other Contributions (financial contributions only)

For the period: **Date of first expenditure: 1/1/2017 to Reporting date: 31/10/2017**

<table>
<thead>
<tr>
<th>Name of Other Contributor</th>
<th>Cost Item (as per Annexure B of the Agreement)</th>
<th>Value of Other Contributions as per Annexure B of the Agreement $ (GST exclusive)</th>
<th>Contributor Funding Received $ (1) GST exclusive</th>
<th>Expenditure $ (2) GST exclusive</th>
</tr>
</thead>
<tbody>
<tr>
<td>Victorian State Government</td>
<td>Planning and design</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Paper Australia Pty Ltd trading as Australian Paper</td>
<td>Planning and design</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

1. CONTRIBUTOR FUNDING RECEIVED: money received from other contributors.
2. EXPENDITURE: cash payments made + tax invoices held and cleared for payment but not yet paid

(Note) Report all receipts and expenditure as GST exclusive.

I am a person authorised to sign this Certification on behalf of my organisation; and the information provided is complete and correct.

Name: __Peter Williams__________

Title: __Chief Operating Officer__________

Signed: ______________

Date: __30/11/17__________

This Certification is to be signed by the Chief Executive Officer, General Manager, or a person authorised by your organisation to complete and submit this form on their behalf.
CERTIFICATION

Programme Name: Community Development Grants

Proponent Name: Paper Australia Pty Ltd trading as Australian Paper

Project Name: Energy from Waste Planning and Development

In relation to the Funding Agreement between the Commonwealth of Australia as represented by the Department of Infrastructure and Regional Development and Paper Australia Pty Ltd trading as Australian Paper executed on 20 September 2017 (the Agreement), I certify that:

1. All Funding and Other Contributions received was expended for the purpose of the Activity and Project, and expended and held in a manner in accordance with the Agreement; and

2. Salaries and allowances paid to any person involved in the Activity under the Agreement were in accordance with the applicable award or agreement in force under the relevant law on industrial or workplace relations; and

3. I am a person authorised to make this Certification on behalf of my organisation; and the information provided is complete and correct

Peter Williams
Name

30/11/17
Date

Chief Operating Officer
Title

This Certification is to be signed by the Chief Executive Officer, General Manager, or a person authorised by your organisation to complete and submit this form on their behalf.
Regional Programmes – Progress Reporting Pack

Statement of Completion Value –
(Energy from Waste Planning and Development)

As at 31/10/17 the Project is 5% complete as defined in the Schedule at Item A.2 of the Funding Agreement between the Commonwealth of Australia as represented by the Department of Infrastructure and Regional Development and Paper Australia Pty Ltd trading as Australian Paper.

[Contractor’s name] Certification

Signed: Not Applicable Name: ______________

Position: Contract Manager or similar

[Project Manager or Equivalent] Certification

Name: David Jettner

Position: Chief Operating Officer

I hereby certify that I am a person authorised to sign this Statement on behalf of my organisation; and the information provided is complete and correct.
### ATTACHMENTS

**Attachment 1:** Commonwealth and State Governments joint media release on Co-funding for Energy from Waste Feasibility Study.

**Attachment 2:** CDG805 Executed Agreement Annexure B commits Paper Australia to a direct financial contribution.

**Attachment 3:** Executed Purchase Orders/Commitments

<table>
<thead>
<tr>
<th>ITEM</th>
<th>Vendor</th>
<th>Description</th>
<th>PO Number</th>
<th>Cost</th>
<th>Invoices</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Government support for innovative waste to energy project in Victoria’s Latrobe Valley

• $2.5 million each from Australian and Victorian governments for waste to energy project at Australian Paper
• The funding will enable critical planning and pre-construction work for a $600 million proposal at the Maryvale paper mill
• Waste to energy plant aims to reduce energy cost for Latrobe Valley’s single largest private employer

An innovative project to convert household waste into energy at the Australian Paper mill in the Latrobe Valley has received backing from the Australian and Victorian Governments.

The federal and state governments will each contribute $2.5 million towards the $7.5 million waste to energy stage one project, which will enable critical pre-construction planning for a project to provide the regional paper manufacturer with an alternative energy source.

Australian Paper will match the commitment with $2.5 million of its own funding.

Federal Minister for Regional Development Fiona Nash said the waste to energy proposal had been identified as a priority project by the local community.

“Local communities know what’s best for their region, including what projects will provide the greatest benefit to the community,” Minister Nash said.

“I aim to help build the kinds of communities our children and grandchildren either want to stay in or come back to and local facilities like these help to do just that.”

Minister Wade Noonan said the Victorian Government’s investment was part of a broader strategy to support economic growth in the Latrobe Valley.

“Australian Paper provides more than 1000 jobs in Victoria, with most of those in the Latrobe Valley,” He said.

“We are supporting proud manufacturers like Australian Paper to diversify its operations and create new jobs and industries for the local region. This funding will be critical to assessing the project at the pre-construction phase.”
Member for Gippsland Darren Chester said Australian Paper was critical to the future success of the Latrobe Valley and the waste to energy plant had potential to reduce the company’s energy bills.

"Australian Paper has undergone a significant business turnaround in recent years, yet still faces challenges with the rising price of gas," Mr Chester said.

“The waste to energy proposal, which will receive $2.5 million from the Federal Government, has the potential to significantly reduce the company’s energy bills, securing jobs in the Latrobe Valley, while also reducing the amount of waste sent to landfill.”

Member for Eastern Victoria Harriet Shing said the $7.5 million investment would be welcomed at a time when the local economy was transitioning.

“Australian Paper plays a huge role in Gippsland’s industry and prosperity, and this jointly-funded project will generate more work and output in and around the Latrobe Valley, and create new competitive opportunities for the region,” she said.

“The waste to energy proposal is exciting and forms an important part of Australian Paper’s long term plans to become more sustainable by using innovative methods.”

It is expected the pre-construction planning will take up to 12 months to complete, and provide Australian Paper with a reliable and accurate project assessment. This will enable the company to attract capital investment for the project.

Australian Paper’s proposed plan could be operational by 2021/22 and require an estimated $600 million investment. It could create up to 800 construction jobs, and 46 new full time permanent positions, while underpinning the ongoing success of the mill.

**Media Contacts**

<table>
<thead>
<tr>
<th>For Ms Nash:</th>
<th>Whil Prendergast</th>
<th>0427 672 815</th>
</tr>
</thead>
<tbody>
<tr>
<td>For Mr Chester:</td>
<td>Kerri Griffiths</td>
<td>0417 617 482</td>
</tr>
<tr>
<td>For Mr Noonan:</td>
<td>Andrew Nelson</td>
<td>0438 313 732</td>
</tr>
<tr>
<td>For Ms Shing:</td>
<td>Electorate Office</td>
<td>5134 8000</td>
</tr>
</tbody>
</table>
## ANNEXURE B

### BUDGET FOR THE EXPENDITURE OF CDG FUNDING

<table>
<thead>
<tr>
<th>Cost item</th>
<th>Description</th>
<th>Amount (GST exclusive)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Planning and design</td>
<td>Energy from Waste Planning and Development</td>
<td>Funding (A)</td>
</tr>
</tbody>
</table>

### OTHER CONTRIBUTIONS (FINANCIAL)

<table>
<thead>
<tr>
<th>Name of Contributor</th>
<th>Cost Item</th>
<th>Description of item</th>
</tr>
</thead>
<tbody>
<tr>
<td>Victorian State Government</td>
<td>Planning and design</td>
<td>Energy from Waste Planning and Development</td>
</tr>
<tr>
<td>Paper Australia Pty Ltd trading as Australian Paper</td>
<td>Planning and design</td>
<td>Energy from Waste Planning and Development</td>
</tr>
</tbody>
</table>

Other Contributions (Financial) (B)

### TOTAL COST ESTIMATE (A + B) (GST exclusive):

### OTHER CONTRIBUTIONS (IN-KIND)

<table>
<thead>
<tr>
<th>Name of Contributor</th>
<th>Description of Other Contribution (In-kind)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper Australia Pty Ltd trading as Australian Paper</td>
<td>Internal resources</td>
</tr>
</tbody>
</table>
The following pages are all redacted pursuant to sections 45 and 47G of the FOI Act.
Progress Reporting – As per the requirements of the Agreement

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Definition of Authorised Person

A person within the organisation who can legally enter the organisation into agreements or contracts.

Submitting reports

Please submit reports by email to infrastructure.gov.au, attaching any evidence of progress such as photographs and copies of promotional materials as appropriate.
OVERDUE MILESTONES STILL TO BE MET

<table>
<thead>
<tr>
<th>Milestone Number</th>
<th>Milestone Description (please list all milestone elements)</th>
<th>Date due</th>
<th>Date achieved</th>
<th>Detail the evidence you have provided with this report to demonstrate achievement of each individual Milestone element (e.g. photos, approvals, permits, contracts. Note: all photos need to be labelled and dated). If you have not been able to achieve the Milestone element, refer to Question 2.</th>
</tr>
</thead>
</table>
| 1                | Evidence acceptable to the Commonwealth that the following have been achieved:  
. confirmation of final costs. | 31 March 2018 | 31 March 2018 | The Final Costs have been determined and are included in Attachment A. |

CURRENT AND FUTURE MILESTONES TO BE MET

| Milestone Number | Milestone Description (please list all milestone elements) | Date due | Date achieved | If the milestone is not achieved please provide details of any mitigation strategies including what is causing the delay, when you expect to complete the next milestone and how you are addressing the delay.  
Also, what impact, if any, this is likely to have on your achievement of your future Milestones  
If you have not been able to achieve the Milestone element, refer to Question 2. | Detail the evidence you have provided with this report to demonstrate achievement of each individual Milestone element (e.g. photos, approvals, permits, contracts. Note: all photos need to be labelled and dated). |
|------------------|------------------------------------------------------------|----------|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

Energy from Waste Planning and Development- Progress Report 2
<table>
<thead>
<tr>
<th>Milestone element, refer to Question 2.</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Evidence acceptable to the Commonwealth that the following have been achieved:</td>
<td>31 March 2018</td>
<td>24 November 2017</td>
</tr>
<tr>
<td></td>
<td>• an Event Invitation has been submitted to the Department as required at Item H of the Schedule; and</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• 50 per cent of the Project is completed and certified by the Project Manager, Quantity Surveyor, or similar.</td>
<td>13 March 2018</td>
<td></td>
</tr>
<tr>
<td></td>
<td>The original Launch for December 2017 was rescheduled to 9th April 2018 and completed. Evidence included in Attachment B includes:-</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Event Invitation</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Schedule of Event</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Media Sample – Latrobe Valley Express.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Certified Progress Schedule showing 78% completion included as Attachment C</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1. Provide an update on the Activity/project.

Nil

2. If you have not been able to achieve the Milestone element advise status and mitigation strategies in place for the project to be brought back onto schedule. Also report if the delay is likely to impact on the completion date for the Activity and Project.

Nil

3. Have you obtained the in-kind contributions as outlined in Annexure B of the Agreement?
   If NO: why not?

Australian Paper has committed to the in kind contribution as described in CDG805 Executed Agreement Annexure B to a value of S47G. Internal resources have been allocated to the project including, but not limited to, engineers, communication specialists, accountants and project managers. The in-kind contribution is progressing as planned.
### STATEMENT OF RECEIPTS AND EXPENDITURE

**CDG GRANT FUNDING (Only)**

For the period: **Date of first expenditure: 20/9/17 to Reporting date: 31/03/2018**

<table>
<thead>
<tr>
<th>Receipts</th>
<th>$'s</th>
</tr>
</thead>
<tbody>
<tr>
<td>Programme Funding received to date</td>
<td>0</td>
</tr>
<tr>
<td>Interest on Programme Funds (1)</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total receipts:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Budgeted Expenditure for the Activity as per the Activity Budget at Annexure B of the Agreement</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Committed Expenditure (2)</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Actual Expenditure (3)</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Cost Items as per the Activity Budget in Annexure B of the Agreement**

- Planning and design: **s45 and 47G**

**Total, expenditure + commitments:**

**Balance, Programme funds on hand (A-(B+C)):**

(1) **INTEREST ON GRANT FUNDS:** Any interest received in your separate bank account or an appropriate allocation. If no programme funds have been received or no interest has been applied, then this area should be 0.

(2) **COMM ITTED EXPEND ITURE:** A commitment includes any unpaid invoices or purchase orders issued for the purchase of items for the project or activity where the goods have been delivered i.e. (any bills received but not paid). It also includes unpaid invoices due under building contracts with a fixed schedule of payment dates for this reporting period.

(3) **ACTUAL EXPEND ITURE:** Report payments made in the “Actual Expenditure” column.

(NOTE) Report all receipts and expenditure as GST exclusive.

I am a person authorised to sign this Certification on behalf of my organisation; and the information provided is complete and correct.

**Name: Peter Williams**

**Signed:**

**Title: Chief Operating Officer**

**Date: 30/4/18**

*This Certification is to be signed by the Chief Executive Officer, General Manager, or a person authorised by your organisation to complete and submit this form on their behalf.*
REGIONAL PROGRAMMES – PROGRESS REPORTING PACK -
LONG-FORM AGREEMENT

STATEMENT OF RECEIPTS AND EXPENDITURE

OTHER CONTRIBUTIONS (financial contributions only)

For the period: Date of first expenditure: 01/01/17 to Reporting date: 31/03/2018

<table>
<thead>
<tr>
<th>Name of Other Contributor</th>
<th>Cost Item (as per Annexure B of the Agreement)</th>
<th>Value of Other Contributions as per Annexure B of the Agreement $</th>
<th>Contributor Funding Received $ (1) GST exclusive</th>
<th>Expenditure $ (2) GST exclusive</th>
</tr>
</thead>
<tbody>
<tr>
<td>Victorian State Government</td>
<td>Planning and design</td>
<td>$45 and 47G</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Paper Australia Pty Ltd trading as Australian Paper</td>
<td>Planning and design</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(1) CONTRIBUTOR FUNDING RECEIVED: money received from other contributors.

(2) EXPENDITURE: cash payments made + tax invoices held and cleared for payment but not yet paid

(NOTE) Report all receipts and expenditure as GST exclusive.

I am a person authorised to sign this Certification on behalf of my organisation; and the information provided is complete and correct.

Name: _Peter Williams_  
Signed:                                                                 
Title: _Chief Operating Officer_  
Date: 30/4/18

This Certification is to be signed by the Chief Executive Officer, General Manager, or a person authorised by your organisation to complete and submit this form on their behalf.
CERTIFICATION

Programme Name: Community Development Grants
Proponent Name: Paper Australia Pty Ltd trading as Australian Paper
Project Name: Energy from Waste Planning and Development

In relation to the Funding Agreement between the Commonwealth of Australia as represented by the Department of Infrastructure and Regional Development and Paper Australia Pty Ltd trading as Australian Paper executed on 20 September 2017 (the Agreement), I certify that:

1. All Funding and Other Contributions received was expended for the purpose of the Activity and Project, and expended and held in a manner in accordance with the Agreement; and

2. Salaries and allowances paid to any person involved in the Activity under the Agreement were in accordance with the applicable award or agreement in force under the relevant law on industrial or workplace relations; and

3. I am a person authorised to make this Certification on behalf of my organisation; and the information provided is complete and correct.

Signed: ___________________________
Name: Peter Williams
Title: Chief Operating Officer
Date: 30/4/18

This Certification is to be signed by the Chief Executive Officer, General Manager, or a person authorised by your organisation to complete and submit this form on their behalf.
Statement of Completion Value –  
(Energy from Waste Planning and Development)

As at 6/4/2018 the Project is 78% complete as defined in the Schedule at Item A.2 of the Funding Agreement between the Commonwealth of Australia as represented by the Department of Infrastructure and Regional Development and Paper Australia Pty Ltd trading as Australian Paper

Name: _Greg Hannah___
Position: Jacobs Project Manager

Paper Australia Energy from Waste Feasibility Study Certification

Signed: _David Jettner________
Position: AP Project Manager, General Manager – Corporate Development

Name: _Peter Williams_______
Position: Chief Operations Officer

I hereby certify that I am a person authorised to sign this Statement on behalf of my organisation; and the information provided is complete and correct.
## ATTACHMENT A – Final Costings

<table>
<thead>
<tr>
<th>Cost item</th>
<th>Description</th>
<th>Final Costing</th>
<th>Sub Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>s45 and 47G</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>s47F</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Energy from Waste Planning and Development - Progress Report 2

Name: **David Jettner**
ATTACHMENT B – EVENT INVITATION

- Event Invitation
- Schedule of Event
- Media Sample – Latrobe Valley Express.
Event Invitation Request

Under the terms of your Funding Agreement, you are required to conduct an official opening (Event) for your completed Project, unless otherwise agreed by the Department.

To enable the Department to process your Event request, and confirm whether an Australian Government representative will attend your Event, please complete and return this form to eventbriefings@infrastructure.gov.au.

The Department requires three preferred dates for your Event, with at least 56 days’ notice of the first preferred date. Please ensure these dates are not Parliamentary Sitting Days by checking the calendar located at http://www.aph.gov.au/About_Parliament/Sitting_Calendar.

Please also provide a copy of any communications material, such as plaques, event invitations, newsletters, flyers and media releases, to the Department 10 days prior to their proposed release, for approval.

Event Details

<table>
<thead>
<tr>
<th>Australian Government Programme</th>
<th>Australian Paper Energy from Waste feasibility study</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organisation</td>
<td>Australian Paper</td>
</tr>
<tr>
<td>Project Title</td>
<td>Energy from Waste feasibility study</td>
</tr>
<tr>
<td>Event Type</td>
<td>Information centre opening / photo call</td>
</tr>
<tr>
<td>Day and Date of Event:</td>
<td></td>
</tr>
<tr>
<td>1st Preference</td>
<td>11 December 2017</td>
</tr>
<tr>
<td>2nd Preference</td>
<td>19 December 2017 (or any day that week)</td>
</tr>
<tr>
<td>3rd Preference</td>
<td>15 December 2017</td>
</tr>
<tr>
<td>Time of Event</td>
<td>1.00pm – 2.00pm</td>
</tr>
<tr>
<td>Location:</td>
<td></td>
</tr>
<tr>
<td>Street Address</td>
<td>126 George Street</td>
</tr>
<tr>
<td>Town/State/postcode</td>
<td>Morwell Vic 3840</td>
</tr>
<tr>
<td>Parking and Directions</td>
<td>To be advised (Please see attached map)</td>
</tr>
<tr>
<td>Traditional owners</td>
<td>Braiakaulung people</td>
</tr>
</tbody>
</table>

I would like to acknowledge that we are meeting here today on the traditional land of the Braiakaulung people of the Gunaikurnai nation and pay respect to their Elders past and present. We also acknowledge other Elders who may be present with us today.

Additional Event Details: Invites

Australian Government:
Darren Chester MP, Minister for Infrastructure and Transport
Victorian Government:
Ben Carroll MP, Minister for Industry and Employment
Harriet Shing MP, Member for Eastern Victoria

Latrobe City:
Cr Darrell White, Mayor
Gary Van Driel, CEO

Australian Paper:
Peter Williams, Chief Operating Officer
David Jettner, GM Corporate Development

We will also be inviting local media, local community and business groups to the opening.
Workplace Health and Safety Requirements

Proponent to provide (tick all applicable boxes):

☐ High Vis Vests ☐ Work boots ☐ Hard hats ☑ Nil
☐ Other: (provide details)

Australian Government Representative to bring (tick all applicable boxes):

☐ Flat/enclosed shoes ☐ Long pants ☐ Sun protection ☑ Nil
☐ Other: (provide details)

Contact Details

<table>
<thead>
<tr>
<th>Organiser contact:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Organisation</td>
</tr>
<tr>
<td>Phone number</td>
</tr>
<tr>
<td>Mobile number</td>
</tr>
<tr>
<td>Email</td>
</tr>
</tbody>
</table>

Project funding breakdown

Project Funding (all funding partners)

<table>
<thead>
<tr>
<th>Australian Government CDG</th>
<th>$2.5M (GST excl)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Victorian Government – DEDJTR</td>
<td>$2.5M (GST excl)</td>
</tr>
<tr>
<td>Australian Paper</td>
<td>$2.5M (GST excl)</td>
</tr>
<tr>
<td>Total</td>
<td>$7.5M (GST excl)</td>
</tr>
</tbody>
</table>

Funding Use

Australian Government funding was used to develop and assess the viability of an Energy from Waste facility with regards to designs, costings, and plannings.
## Project Snapshot

<table>
<thead>
<tr>
<th><strong>Project Status</strong></th>
<th>Feasibility study stage</th>
</tr>
</thead>
</table>
| **Key Dates**      | Construction commenced: <date>  
                      Construction completed: <date>  
                      Currently the Feasibility Study is in progress |
| **Jobs**           | Should the project feasibility study confirm the viability of this project and it progresses to construction, Total number of jobs created during construction: up to 800  
                      Number of these which are Indigenous: unknown at this time  
                      Total number of ongoing jobs created by this project: 40 direct and over 400 indirect  
                      Number of these which are Indigenous: unknown at this time |
| **Sensitivities**  | • Recent business closures in the Latrobe Valley (eg. Hazelwood, Carter Holt Harvey)  
                      • Job losses in the Latrobe Valley  
                      • Support for future investment by Australian Paper  
                      • Impact of Hazelwood closure on energy supply & pricing |
| **How many people are estimated to use the facility?** | We would estimate a range of tour groups might visit the facility following construction, however the full extent is unknown at this time. |
| **Project Benefits** | • It significantly reduces greenhouse gas emissions. We believe an EfW facility could achieve a net reduction of 500,000 tonnes of CO2 emissions per annum – that’s the equivalent of removing 100,000 cars from Australia’s roads every year.  
                      • EfW technology reduces reliance on costly natural gas and coal-fired electricity. This would significantly reduce energy costs for Australian Paper at Maryvale Mill and improve our sustainability.  
                      • EfW significantly reduces the amount of waste materials going to landfill at a time when areas of Melbourne face significant landfill shortages. Around 750,000 tonnes of landfill capacity in SE Melbourne will close over the next five years.  
                      • An EfW facility at Maryvale Mill would reduce landfill in Gippsland and metropolitan Melbourne by approximately 650,000 tonnes each year, easing pressure on existing landfill sites.  
                      • The development of an EfW facility at Maryvale Mill would create up to 1600 construction jobs, and more than 40 direct and 400 indirect ongoing jobs. Importantly, it would also be an important factor in securing the long-term future of the Mill and its 850 employees. |
| **Quote 1**        | “Australian Paper is committed to ongoing community consultation as part of our Study into Creating Energy from Waste at Maryvale. We look forward to sharing our progress through the Morwell information centre.” Peter Williams Chief Operating Officer, Australian Paper |
| **Social media**   | To be advised |
## SCHEDULE OF EVENT

<table>
<thead>
<tr>
<th>Event title</th>
<th>Australian Paper Energy from Waste Information Centre – Official launch</th>
</tr>
</thead>
<tbody>
<tr>
<td>Event date</td>
<td>Monday, 19 March 2018</td>
</tr>
<tr>
<td>Time of event</td>
<td>10.00 am to 11.00am</td>
</tr>
<tr>
<td>Minister’s arrival time</td>
<td>10.00am</td>
</tr>
<tr>
<td>Minister’s departure time</td>
<td>11.00am</td>
</tr>
<tr>
<td>Location</td>
<td>126 George Street, Morwell</td>
</tr>
<tr>
<td>Meeting point</td>
<td>Mr Darren Chester will be met at the information centre by Craig Dunn, General Manager Communication and Sustainability, Australian Paper</td>
</tr>
<tr>
<td>Ground contact</td>
<td>Craig Dunn, General Manager Communication and Sustainability, Australian Paper Mobile: 0408 122 408</td>
</tr>
<tr>
<td>Parking arrangements</td>
<td>On street parking is available in front of the Information Centre (2 hour limit)</td>
</tr>
<tr>
<td>Purpose of event</td>
<td>Official launch of the Australian Paper Energy from Waste Information Centre in Morwell by Hon Darren Chester MP, Federal Member for Gippsland (Minister for Veterans Affairs, Minister for Defence Personnel, Minister Assisting the Prime Minister for the Centenary for ANZAC), Ms Harriet Shing MP, on behalf of the Minister for Industry and Employment, as well as the and Mr David Jettner, General Manager Corporate Development, Australian Paper.</td>
</tr>
<tr>
<td>Style of event and composition of attendees</td>
<td>Approximately 15 attendees for a standing announcement.</td>
</tr>
</tbody>
</table>

### VIPs
- The Hon Darren Chester MP, Federal Member for Gippsland (Minister for Veterans Affairs, Minister for Defence Personnel, Minister Assisting the Prime Minister for the Centenary for ANZAC)
- Ms Harriet Shing, on behalf of Ben Carroll, Minister for Industry and Employment
- Company representatives of Nippon Paper Industries
- Company representatives of Australian Paper
- Mayor, Latrobe City Council

**See VIP and Attendee List below**

### Media notification to be issued by the Company
- Australian Paper has invited Latrobe Valley Express, Prime, WIN news and ABC (radio and TV)

### Attire
- Business attire

### Order of proceedings

<table>
<thead>
<tr>
<th>Time</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>10:00 am</td>
<td>Minister arrives</td>
</tr>
<tr>
<td>10:15 am</td>
<td>Welcome and introductions by Mr Craig Dunn, General Manager, Communication and Sustainability, Australian Paper</td>
</tr>
<tr>
<td>10:20 am</td>
<td>Remarks by Mr Kunihiko Kashima, CEO, Australian Paper</td>
</tr>
<tr>
<td>10:25 am</td>
<td>Remarks by the Hon Darren Chester MP</td>
</tr>
<tr>
<td>10:30 am</td>
<td>Remarks by Ms Harriet Shing MP</td>
</tr>
</tbody>
</table>
10:35 am | The Hon Darren Chester MP, Ms Harriet Shing MP, and Mr Kunihiko Kashima cut ribbon. Photo opportunity with visitors.

10:45 am | Opportunity for media interviews (dependent on media demand)

10:50 am | Tour of Information Centre with Mr David Jettner

11:00 am | Minister departs

**VIPs / Guest speakers/ MPs**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Organisation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hon Darren Chester MP</td>
<td>Federal member for Gippsland (Minister for Veterans Affairs, Minster for Defence Personnel, Minister Assisting the Prime Minister for the Centenary for ANZAC)</td>
<td>Parliament of Australia</td>
</tr>
<tr>
<td>Ms Harriet Shing</td>
<td>Member for Gippsland – on behalf of Ben Carroll, Minister for Industry and Employment</td>
<td>Victorian parliament</td>
</tr>
<tr>
<td>Mr Kunihiko Kashima</td>
<td>Chief Executive Officer</td>
<td>Australian Paper</td>
</tr>
<tr>
<td>Mr Yasu Murakami</td>
<td>Chief Technical Officer</td>
<td>Australian Paper</td>
</tr>
<tr>
<td>Mr David Jettner</td>
<td>General Manager, Corporate Development</td>
<td>Australian Paper</td>
</tr>
<tr>
<td>Mr Craig Dunn</td>
<td>General Manager Communication and Sustainability</td>
<td>Australian Paper</td>
</tr>
<tr>
<td>Mr Adrian Berton</td>
<td>General Manager AP Manufacturing (TBC)</td>
<td>Australian Paper</td>
</tr>
<tr>
<td>Mr Yoshifumi Horisaki</td>
<td>General Manager, Pulp</td>
<td>Nippon Paper Industries</td>
</tr>
<tr>
<td>Cr Darryl White</td>
<td>Mayor</td>
<td>Latrobe City Council</td>
</tr>
</tbody>
</table>

**Attendance list**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Organisation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mr Phil Stone</td>
<td>General Manager, City Development</td>
<td>LCC</td>
</tr>
<tr>
<td>Ms Karen Cain</td>
<td>CEO</td>
<td>LVA</td>
</tr>
<tr>
<td>Mr Andrew Waller</td>
<td>Director Community Wellbeing and Worker Transition</td>
<td></td>
</tr>
<tr>
<td>Mr Mike Timpano</td>
<td>Acting Chief Executive Officer</td>
<td>LVA</td>
</tr>
<tr>
<td>Mr Abby Graham</td>
<td>Director Education and Innovation</td>
<td>LVA</td>
</tr>
<tr>
<td>Mr Paul Welfare</td>
<td>Manager, Latrobe Valley Investment and Trade</td>
<td>Regional Development Victoria</td>
</tr>
</tbody>
</table>
Community space for energy from waste

Jodi Zum has been named as the senior manager of communications at Latrobe Valley Express. She is responsible for presenting news, features and community information to the residents of the region.

"We are very proud of the success of this project," Jodi said. "This project has been a fantastic opportunity for the community and has created many opportunities for local businesses, particularly those in the renewable energy sector."

The project, which has been in operation for the past year, has delivered significant benefits to the local community. The project has created jobs, boosted local businesses and generated revenue for the region.

"We are very excited to see the impact this project has had on the local community," Jodi said. "We are very proud of the success of this project and hope to continue to provide opportunities for local businesses and residents to benefit from this project in the future."

To find out more information about this project and how you can get involved, visit www.latrobevalleyexpress.com.au/community-space-for-energy-from-waste?cs=1462
ATTACHMENT C - PROJECT SCHEDULE
s45 and 47G
s45 and 47G
KENNA Allison

From: s22
Sent: Thursday, 13 September 2018 10:00 AM
To: David Jettner
Subject: HPRM: RE: CDG805 Energy from Waste Planning and Development - completion report Extension Request [SEC=UNCLASSIFIED]

Hi David

Your extension to the Project and Activity completion dates have been approved. The final report is now due on the 28 February 2019.

Regards
s22

From: David Jettner <David.Jettner@australianpaper.com.au>
Sent: Wednesday, 5 September 2018 9:31 AM
Cc: Katrina Bobeff <katrina.bobeff@australianpaper.com.au>
Subject: CDG805 Energy from Waste Planning and Development - completion report Extension Request

Hello s22

Australian Paper would like to formally request an extension to the deadlines associated with the CDG805 grant funding.

<table>
<thead>
<tr>
<th>Project Completion</th>
<th>Original</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>Milestone Completion Date</td>
<td>31 August 2018</td>
<td>30 November 2018</td>
</tr>
<tr>
<td>Due Date for Report</td>
<td>30 November 2018</td>
<td>28 February 2019</td>
</tr>
<tr>
<td>Due Date for Funding</td>
<td>14 December 2018</td>
<td>14 March 2019</td>
</tr>
</tbody>
</table>

This extension is necessary due to the delays in completing the contract design and the additional work required to complete the engineering analysis and assessments relevant to the EPA Works Approval Application.

These major tasks had flow on delay effects onto a range of smaller supplementary activities.

I look forward to your review and I can be contacted via mobile: s47F

Regards

David Jettner
General Manager Corporate Development
Australian Paper

Thanks for the email.
As we discussed I intend to seek an extension.
I am just working through the internal processes and establishing a new completion date and will come back to you shortly.
Regards,

David

From: [Redacted]
Sent: Wednesday, 22 August 2018 10:37 AM
To: [Redacted]
Subject: CDG805 Energy from Waste Planning and Development - completion report [SEC=UNCLASSIFIED]

Good Morning David

As discussed yesterday please find attached the completion report for you to complete. I have also attached an event invitation for you to complete. In the conversation yesterday you mentioned that the project had been a bit delayed, can you please advise when you think the project will be completed, once we know that we can adjust when the completion report will be due.

If you have any questions please don’t hesitate to contact me.

Regards

Community Development Grants Programme
Regional Programs
Department of Infrastructure, Regional Development and Cities

*****************************************************************************

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KENNA Allison

From: [Redacted]
Sent: Tuesday, 11 September 2018 10:48 AM
To: [Redacted]
Cc: [Redacted]
Subject: HPRM: RE: CDG805 Energy from Waste Planning and Development - completion report Extension Request [SEC=UNCLASSIFIED]

Follow Up Flag: Follow up
Flag Status: Completed

I agree to the proposed extension of the Activity and Project Completion from 31 August 2018 to 30 November 2018 for CDG805.

Can you please make sure this change is reflected in Sharepoint.

Regards

Acting Director | Community Development Grants Programme
Regional Programs | Regional Development & Local Government
Department of Infrastructure, Regional Development and Cities
GPO Box 594, Canberra ACT 2601

www.infrastructure.gov.au

From: [Redacted]
Sent: Thursday, 6 September 2018 11:19 AM
Subject: FW: CDG805 Energy from Waste Planning and Development - completion report Extension Request [SEC=UNCLASSIFIED]
Importance: High

Hi [Redacted]

Please find below a request from Australian Paper to vary both the Activity and Project completion dates, currently the completion date is 31 August 2018. Australian Paper have requested a 3 month extension to the Project and Activity Completion 30 November 2018.

There are no risks associated with this extension, the request does not change either the Activity or the Project and there is no movement of Funding required as the payment will still be made within this financial year.

I recommend that you approve the extension as the delay is outside the proponents control as additional work was needed to complete the EPA Works Approval Application.

Regards

[Redacted]
From: David Jettner <David.Jettner@australianpaper.com.au>
Sent: Wednesday, 5 September 2018 9:31 AM
Cc: Katrina Bobeff <katrina.bobeff@australianpaper.com.au>
Subject: CDG805 Energy from Waste Planning and Development - completion report Extension Request

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Australian Paper

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Department of Infrastructure, Regional Development and Cities

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